



High Desert Montessori

**101 Fantastic Drive, Reno, Nevada 89512**

**Board of Directors Meeting  
March 15, 2023, @ 5:00 PM via Zoom**

**1. Call to Order and Roll Call at 5:01**

Nicole Commons  
Max Haynes (not present)  
Bonnie Pillaro  
Ashley Allen  
Reid Riker (not present)  
Jennifer Linn  
Nancy Smith  
Brigitte Frost (not present)  
Kelly Ryder (joined at 5:03)

**2. Public Comment**

None

**3. Adopt the Agenda**

Member Smith motions to move Item Number 5 to after Number 9. Member Linn seconds the motion and it passes unanimously.

**4. Approval of Board Minutes from February 22, 2023**

Member Pillaro motions to approve the minutes as presented (see supporting documents), Member Linn seconds the motion and it passes unanimously.

**5. Principal Update:**

Administrator Perez presented an update regarding the current State of Nevada Legislative session.

Administrator Perez presented an update regarding parent outreach.

**6. Directors Update:**

Administrator Stockton presented an update on Phase 3 Construction.

Administrator Stockton presented an update on the meal program at HDMS.

Administrator Stockton presented an update on the Grants/Fundraiser position.

#### **7. Amendment to HDMS Board Bylaws regarding Robert's Rules**

Chairperson Commons presented the advice of Attorney Kerry Eaton regarding Robert's Rules of Order. The board members discussed the current procedures as well as the intent for the proposed change in the bylaws.

Member Allen motions to amend the HDMS Board Bylaws with the suggested verbiage from Attorney Eaton, "The board meetings shall be conducted in accordance with Robert's Rules of Order or a similar procedure that adequately documents the discussions and determinations made by the board". Member Pillaro seconds the motion and it passes unanimously.

#### **8. Tentative 2023-2024 Budget**

Administrator Miller Mintz presented the Tentative 2023-2024 Budget. (see supporting documents).

Member Linn motions to adopt the 2023-2024 Budget as presented (see supporting documents), Member Pillaro seconds the motion and it passes unanimously.

#### **9. Single Audit additions from Dave Silva**

Administrator Miller Mintz presented single audit additions from Auditor Silva. (see supporting documents).

Member Pillaro motions to approve the single audit additions as presented (see supporting documents), Member Linn seconds the motion and it passes unanimously.

#### **10. Board governance; Steps to Board Membership**

Chairperson Commons presented an update on the development of a document which would address the steps to joining the HDMS Board of Directors and the development of a mentorship program for new board members.

#### **11. Board MOU Review**

Chairperson Commons presented the Annual Board Member Memorandum of Understanding for review.

Member Smith motions to adopt the Annual Board Member Memorandum of Understanding with the verbiage on the fourth point changed to "I will make my best effort to attend school related special events." (see supporting documents), Member Linn seconds the motion and it passes unanimously.

## **12. Public Comment**

None

## **13. Adjournment and Future Agenda Items**

Members discussed items for future agendas.

Member Linn motions to adjourn the meeting and Member Pillaro seconds the motion. The meeting is adjourned and it passes unanimously.